

## Erasmus+ KA171 Call: Mobility for Teachers or Staff in Partner Countries

### Kokand University – Kokand (Uzbekistan)

### Academic Year 2024/2025. CPIFP Los Enlaces

The Erasmus+ KA1 action allows organizations to improve the quality of their teaching and learning processes through different mobility activities for both students and staff. In this way, they will improve those aspects of their organization that they consider necessary to ensure the provision of quality education. Specifically, the KA171 action promotes mobility of students and teachers between EU member states and partner countries that are not eligible for participation in the Erasmus+ program.

The CPIFP Los Enlaces was awarded **2 incoming international mobilities** for visiting teachers for the academic year 2024/2025 under the project nº **2024-1-ES01-KA171-HED-000226759**, from Kokand University (KU) in Kokand (Uzbekistan) to CPIFP Los Enlaces in Zaragoza (Spain).

This call describes the submission procedure, deadlines, and distribution criteria of the 2 incoming teacher mobilities.

### General conditions

#### 1. Requirements for applicants

1.1. Applicants of the Erasmus+ KA171 mobilities shall:

- A. Be international mobility or academic staff at Kokand University (KU) during the academic year 2024/2025.
- B. Demonstrate a minimum English proficiency of B2 level according to the CEFR framework
- C. Submit in the documentation indicated in sections 6 and 10.

#### 2. Distribution criteria and tasks

2.1. Each of the mobilities has the following restrictions and actions to be performed during the stay at CPIFP Los Enlaces:

2.1.1. Type 1: international mobility staff.

2.1.2. Type 2: management staff: counsellors, heads of studies or other higher administration staff.

2.1.3. Type 3: heads of department.

2.2. The listed priority subjects are provisional and may be amended based on updates to the bilateral agreement between CPIFP Los Enlaces and KU during the selection process.

2.3. All mobilities will follow the STT format (Staff Training Mobility).

### **3. Duration of the stay**

3.1. The mobility covers a total duration of 7 days, including 5 days at CPIFP Los Enlaces and 2 travel days to and from Uzbekistan.

3.2. The provisional mobility dates at CPIFP Los Enlaces are 6-10 February 2025, subject to modification pending agreement between the mobility departments at both institutions.

### **4. Amounts and payment modalities**

4.1. The mobilities are funded by the European Union, through the Spanish Service for the Internationalization of Education (SEPIE).

4.2. The grant contributes the following amounts to travel and subsistence costs:

- Travel support: 1188 euros.
- Subsistence cost: 170 euros per day, up to 7 days.

4.3. In the case a visa is required the beneficiaries, it must paid individually, and provide a copy to CPIFP Los Enlaces mobility department prior the travel. The mobility department of CPIFP Los Enlaces will provide an invitation letter to the beneficiary upon request.

4.4. CPIFP Los Enlaces will acquire a liability, accident, and health insurance for the 7 days of the stay of the participants.

4.5. The full grant amount (100%) will be tried transferred to the selected participant prior to the mobility. In case it is not possible technically, it can be transferred during the first day of the mobility.

4.6. The participant must provide the final documentation and surveys after the mobility.

4.7. Grant amounts will be transferred in euros. Any bank fees incurred during currency exchange will be the sole responsibility of the participant.

### **5. Participation in European mobilities**

5.1. Selected participants are expected to assist in hosting incoming Spanish teachers during their reciprocal visits to UK in April or May 2024.

## 6. Submission of applications

- 6.1. The submission of applications will be done online.
- 6.2. Applications should be completed online using this [link](#) between 25<sup>th</sup> November 2024 and 28<sup>th</sup> November 2024 at 12:00 (noon) inclusive both dates.



- 6.3. In addition to the online form, applicants must submit the following supplementary materials before the application deadline:
- 6.3.1. All merits, numbered and scanned, sent in a compressed file by email to [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com).
- 6.3.2. Proof that the participant is an academic staff at KU during the 2024/2025 academic year and the type of tasks developed by the participant (as of the types described in section 2.1 of this document).
- 6.4. Applications submitted after the deadline will not be considered.

## 7. Selection procedure

- 7.1. Among all applicants, priority will be given to participants classified under Type 1 mobilities. In case of remaining mobilities, these will be awarded to type 2 and type 3 participants, in that order.
- 7.2. Participants will be ordered, in each list, according to the following criteria

### Criterion 1 - Academic merits (maximum score: 10 points)

Section 1	Description	Awarded points
Section 1.1. Ph.D. and Master	Ph.D. or Doctorate	3 points
	Extraordinary prize in a Ph.D.	1 point
	For every official master's degree	2 points
1.2. University degrees	For each 4-year degree	3 points
	For each 3-year degree	2 points

**Criterion 2 - Languages (maximum 7 points)**

Section 2	Description	Awarded points
Section 2.1. English level	Level C2 CEFR	3 points
	Level C1 CEFR	2 points
	Level B2 CEFR	1 point
Section 2.2. Spanish level	Level C2 CEFR	4 points
	Level C1 CEFR	3 points
	Level B2 CEFR	2 points
	Level B1 CEFR	1 point

**Criterion 3 - Publications (maximum 3 points)**

Section 3	Description	Awarded points
Section 3.1. Publications in books	Author	0.5 points
	Co-author	0.25 points
	3 or more authors	0.1 points
Section 3.2. Publications in scientific journals, magazines, or artistic outcomes	Author	0.2 points
	2 or more authors	0.1 points

In the case of books, in addition to the copy corresponding must submit a certificate from the publisher stating the title of the book, author/s, ISBN, legal deposit and date of first publication, and dissemination of these has been in bookstores or distribution centers in the case of educational books.

In the case of magazines, in addition to the copy corresponding must present a certificate stating the number of copies, distribution sites, and selling or scientific and educational association legally constituted to which the journal is the publication title, author / s, ISSN, or ISMN, legal deposit and release date.

**Criterion 4 – Expected detailed impact and dissemination (maximum 2 points)**

Applicants must submit a brief statement explaining how participation will enhance teaching at KU and/or strengthen institutional ties between KU and CPIFP Los Enlaces.

Applicants must provide a detailed description of expected impact and dissemination in order to be considered for selection. Applications without an impact statement will be disqualified.

## 8. Resolution of the notice

- 8.1. The provisional list of awardees will be published on 29<sup>th</sup> November 2024.
- 8.2. Between 29<sup>th</sup> November 2024, and 3rd December 2024, inclusive, interested parties may claim the provisional resolution.
- 8.3. The final resolution of awarded applicants will be published on 4<sup>th</sup> December 2024.
- 8.4. Places will be allocated to applicants according to the criteria mentioned in section 7, for each type of mobility, in order (that is, type 1 mobilities will be allocated first, type 2 in second place and type 3 in third place).
- 8.5. Applicants not awarded will form a waiting list, sorted according to priority listings and points indicated in section 7.
- 8.6. CPIFP Los Enlaces will issue personalized invitation letters to support participants in completing UK's required internal trip approval procedures.

## 9. Resignation

- 9.1. Applicants wishing to withdraw from the program must submit a written resignation until 1<sup>st</sup> January 2025 inclusive and emailing [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com)
- 9.2. If a selected participant resigns, the grant will be offered to the first applicant on the waiting list, who will have one school day to accept or reject the mobility opportunity. If declined, the mobility opportunity will be offered to the next candidate on the waiting list.

## 10. Documentation to be submitted by awarded participants in mobility

- 10.1. In addition to the merits listed in section 7, one month before the mobility the participants shall send to [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com):
  - A copy of their visa (required if applicable)
  - Copy of their insurance (liability, accident, travel and health insurance)
- 10.2. The beneficiaries of mobility must sign documentation of the Spanish Service Internationalization of Education (SEPIE) associated with mobility.
- 10.3. At the end of the stay, beneficiaries must submit, within 15 days after the return date, the **original tickets or boarding passes**, an official certificate of attendance signed and stamped by the host institution, and a detailed activity report.

The submission of the application implies acceptance of all the terms of the bases present in this call.

The Erasmus+ ICM KA171 project is funded by the Erasmus + program of the European Union. The content of this call is the sole responsibility of the CPIFP Los Enlaces and neither the European Commission nor the Spanish Service for the Internationalization of Education (SEPIE) are responsible for the use made of the information contained therein.